

AMENDMENT TO CIVIL SERVICE RULES

New Rule 6-16: Separate Segregated Funds

Approved December 19, 2007, effective immediately

6-16 Payroll Deduction of Contributions to Separate Segregated Funds

6-16.1 Payroll Deduction of SSF Contributions Authorized

The parties to a collective bargaining agreement may agree to payroll deduction of contributions by members of the exclusive representative to a separate segregated fund (SSF) established by the exclusive representative. The civil service commission may approve such payroll deduction if the agreement of the parties complies with this rule and is consistent with all applicable state and federal laws regulating employee contributions to SSFs.

6-16.2 Requirements and Procedures

A provision of a collective bargaining agreement authorizing payroll deduction for employee contributions to an SSF must require the following:

- (a) The exclusive representative shall reimburse the state for 100 percent of the cost of funds, personnel costs, office space, computer hardware or software, property, stationery, postage, vehicles, equipment, supplies, or other public resources used in (i) establishing the payroll deduction system, (ii) authorizing, approving, and collecting payroll deductions, and (iii) transmitting contributions to the SSF. The state personnel director shall determine the amount and timing of required reimbursement, subject to the direction and approval of the commission.
- (b) The payroll deduction procedures shall be established by the state personnel director, in consultation with the office of the state employer, the exclusive representative, and the department of management and budget, subject to the direction and approval of the commission.